



tacs

TRAINING ASSESSMENT &
CONSULTANCY SERVICES

Housing & Property Management



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Standard Level

Level 3

Duration

18 Months + EPA Period

Delivery Method

Monthly Training Sessions

10 Online Modules

Propertymark, Level 3 in Residential Property Management Qualification

End point Assessment (Highfield)

Work Based Project

1 Hour Professional Discussion



Training Modules

1. The Role of a Letting Agent
2. Ethics, Values and Behaviours
3. Communication and Teamwork
4. Time Management and Systems
5. Repairs and Maintenance
6. Tenancy Applications and Renewals
7. Context and the History of the Housing Sector
8. Assets and Market Appraisals
9. Check In and Check out
10. Behaviours and Decision Making – EPA Preparation





Housing & Property Management Achievement Statistics

Retention: 75%

Learners that start, make it to end point Assessment

Pass: 87%

Learners achieve pass grade at end point assessment

Distinction: 13%

Learners achieve distinction grade at end point assessment



Learner Quotes 2022-23

"I have gained so much knowledge over the last 12 months, starting of with zero knowledge about the industry I am not confident I have what it takes to be a good negotiator".

"Every session was interactive, and the trainer (Adrian) always found a way to make the 'less fun' topics enjoyable".

"I feel that the programme has enhanced my knowledge of the property industry. It has helped to breakdown everyday tasks and provided solutions to issue when they arise".

"Had a great experience dealing with TACS, thank you for your help and guidance over the last year!"

"The programme helped a lot, particularly around all the legislation which we covered. The skills and behaviours have helped me to advice landlords and tenant, as well as equipping me with information to support all enquiries"





FAQ

How much does it cost?

For learners aged 16-18, the government covers 100% of the cost. You will also receive £1000 grant.

Learners aged 19+ require a 5% contribution from the employer, £350

How does the funding work?

Funding is reserved via your apprenticeship service account.

What is apprenticeship wage?

Apprenticeship minimum wage is £5.28 per hour.

Is there a maximum age limit?

No, as long as apprentices are gaining significant knowledge, skills and behaviours, there is no age limit.

How often will the learners have training sessions?

Learners will have a training session every month, with support available between sessions.

What is off the job training?

Off the job training is time spent during working hours, where apprentices are developing their knowledge and skills.

How do learners complete maths and English qualifications?

Learners complete online resources, before sitting their exams online, at their work location.